



Air Traffic National Training

Initiative

Assigned Simulation Training – Best Practices and Clarification:

1. When a trainee is training on multiple RADAR positions simultaneously, the four-hour Assigned Simulation Training requirement applies upon a singular position reaching the 40% threshold. If the 40% threshold is reached on multiple positions at the same time, then the four-hour Assigned Simulation Training requirement can be met by ensuring that the simulations cover the task associated with the respective positions. For example, if training is being conducted on a Departure and Satellite sector simultaneously and both positions are at the 40% threshold, the requirement would be met by conducting a combined total of four hours of simulation covering Departure and Satellite tasks. In this instance, eight hours is not required.

*Our recommendation is that to the maximum extent possible, training should be accomplished on one RADAR position at a time.

2. Until FAA Form 3120-25 is modified, it is recommended that Assigned Simulation Training requirements be documented by using Block 9 to mark “other” as the purpose of training. Additionally, it is recommended that block 12 is used to annotate the exact scenario information and any other pertinent details.

3. Simulation instruction must be provided by an OJTI or contractor. Only OJTIs who are current in the operation will earn the simulation premium pay. In accordance with the 3120.4, managers are not eligible to provide OJT.

4. Assigned Simulations are only required for the following operational/control RADAR positions as listed in the 7210.3: Satellite, Departure, Arrival and/or Final, and Radar Position.