

Last Call: Deadline Tomorrow for ATX 2024 Presenters and Exhibitors Information

Hello Andrew,

You are receiving this final reminder to let us know whether you plan to participate in this year's NATCA Activism and Training Expo (ATX). **The deadline to fill out the form below is tomorrow, July 3, 2024.**

The event will be held from **Monday, December 9, through Thursday, December 12**, at Caesar's Palace in Las Vegas.

Since there will be no classes on Friday, December 13, NATCA will be offering the opportunity for committees/groups to hold a meeting on Friday. *Please note that all meetings will need to be concluded by 4:00 pm PST to allow hotel staff to break down the space.*

NATCA National will cover the expenses below for up to four presenters per class/presentation. Please contact ATX organizers if your class/presentation will require more presenters. NATCA National will cover all expenses incurred for ATX (excluding lunches that will be provided during ATX) in accordance with the [NATCA Expense Reimbursement Policy](#) (dated January 2017), with the below modifications regarding air travel:

Individuals purchasing airline tickets for ATX should attempt to purchase the lowest rate available in economy class. Tickets for ATX shall be purchased no less than seven (7) days prior to the date of travel to be eligible for reimbursement. Members may attend nonconsecutive dates of ATX; however, you will only be reimbursed for one (1) round trip airline ticket for ATX attendance under this policy. Additional airfare purchased to attend nonconsecutive days of ATX will be at the expense of the purchaser. Proof of purchase (i.e., the original passenger ticket receipt) must be submitted for reimbursement. The purpose of travel must be indicated, along with an explanation of the official Union business being conducted. NATCA will not reimburse the cost of business or first-class airfare. Travelers may take advantage of upgrades, provided that such upgrades are at no cost to NATCA.

NATCA National will pay 100 percent of a presenter's single room/tax Sunday, Monday, Tuesday, Wednesday and Thursday nights (December 8, 9, 10, 11,

12). When submitting all of these expenses for reimbursement in Concur, the NATCA budget code is 91 (ATX).

Presenter Form Deadline: July 3, 2024

We are requesting that you share your class and exhibiting information by filling out the form via the link below. The information you provide through this form will be critical for us to build the event schedule based on all of your individual needs and availability. One of the biggest pieces of feedback we received from our first ATX was a request to put out the schedule of classes as early as possible. Again, **the deadline to fill out the form is July 3, 2024**

[ATX 2024 Presenter Form](#)

We are also providing a second link that will allow you to easily download and view a spreadsheet of responses that have been received so far. Each time you click the link, your computer will download another copy of the spreadsheet with the latest responses.

[Download ATX 2024 Presenter Responses](#)

Please email us at ATX@natca.net with any questions you may have.

Thank you for all you do for NATCA! We look forward to another successful ATX.

In Solidarity,

NATCA ATX Planning Committee

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