NCEPT

National Centralized
ERR Process Team



What Is an ERR?

Employee Requested Reassignment

Article 42 of CBA

2

Section 6. Employees shall be permitted to request reassignment outside of the announced vacancy process without any waiting period or time requirements.



...before NCEPT

Pre-NCEPT, "Wild-West"

- Release date shopping
- No selection criteria consistency
- No release policy or consistency







Components of NCEPT

- NCEPT SOP
- ERR/National Release Policy MOU
- Staffing Workbook (SWB)
- Priority Placement Tool (PPT)
- ERR paperwork
- Facility Status and Priority List (Decision Lens)
- Priority Consideration
- Mutual Swaps



NCEPT SOP

FAA/NATCA Collaborative Resource Workgroup (CRWG)

- Determined staffing numbers for facilities ~ 9 years ago
- New CRWG target numbers were adopted during FAA Reauthorization in early 2024
- A new CWG is currently working on recommendations for implementation of the new CRWG numbers

Facility ID	Region	Facility Name	CRWG CPC Staffing Level	FLM Staffing Level
A11	NAL	Anchorage TRACON	24	4
A80	NSO	Atlanta TRACON	102	12
A90	NNE	Boston TRACON	77	12
ABE	NEA	Allentown Tower	30	4
ABI	NSW	Abilene Tower	20	4
ABQ	NSW	Albuquerque Tower	32	5
ACK	NNE	Nantucket Tower	11	2
ACT	NSW	Waco Tower	22	4
ACY	NEA	Atlantic City Tower	26	4



National Release Policy MOU

Category 1: CPC Current and Projected AOB > 90% Facility CPC staffing level. Release dates shall be within three (3) months of selection, or at the election of the employee no later than six (6) months.

Category 2: CPC Current and Projected AOB > 85%. Release dates shall be within twelve (12) months of selection.

Red: Does not meet Category 1 or Category 2 requirements.

NCEPT SOP 3.5.5

Consideration of ERR requests will generally occur up to a projected CPC to target of at or below 85%. ERR requests above 85% of projected CPC to target will be considered on a case-by-case basis. Requests for transfer to Facility Pay Level (FPL) 9 and below facilities up to 100% of the projected CPC to target percentage will only be considered for extenuating circumstances after all other ERR requests have been reviewed. The NCEPT panel may expand consideration up to 100% to include additional FPL facilities.



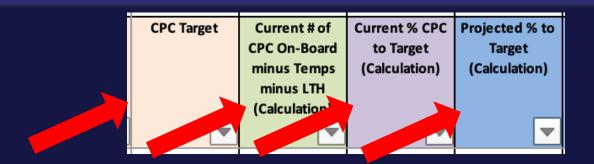
Priority Placement Tool (PPT)

- The PPT uses current staffing and future modeling to determine facilities short and long-term need based on their ratio of CPCs to targeted CPCs.
- The data source for the modeling is the Federal Personnel Payroll System (FPPS) and Staffing Workbook (SWB). The FAA Finance Office of Labor Analysis (ALA) provides model data for retirements, resignations, and other movement out of the controller workforce.

(Generated): 2	020-02-26-11	:03:27			Totals:	13012	10930	132	43	10755	82.7%	1.41	3231	11	3220	81.9%	2452	200	28
Service Area	District	Facility Type	Level	Facility ID	Facility Name	CPC Target	Current # of	CPC on Temp	CPC on Long	Current # of	Current % CPC	Training Time	ATCS in Training	ATCS in Training	ATCS in Training	Training	Current ATCS in	Committed	Placement List
							CPC On-Board	(SWB)	Term Hold	CPC On-Board	to Target	Years (NTD)	(SWB)	on Long Term	minus LTH	Success Rate	Training	ATCS Inbound	Inbounds
							(SWB)		(SWB)	minus Temps	(Calculation)			Hold (SWB)	(Calculation)	(NTD)	Expected to	(SWB)	
										minus LTH (Calculation)							Cert (Calculation)		
-	-	₩	₩.		₩	-	₩	₩	₩	(Carculation)	₩	₩	₩	₩	₩		(Carculation)	-	₩
Western	Alaska	Approach Control	8	A11	Anchorage TRACON	24	20	0		20	83.3%	1.39	3	0	2	82.8%	2.5	1	0
		Approach Control	12		Atlanta TRACON	102	92	6	- 0		84.3%	1.18	14		14	35.7%	5.0		_
		Approach Control	11	1100	Boston TRACON	77	61	0	- 0		79.2%	0.77	16			93.3%	14.9		
		Tower and Approach Contr	7		Allentown Tower	30	30	0	0		100.0%	2.42	5	0		75.9%	3.8		
		Tower and Approach Contr	6		Abilene Tower	20	18	0	0		90.0%	2.02	6	0		80.0%	4.8		
		Tower and Approach Contr	8		Albuquerque Tower	32	21	0	0		65.6%	1.72	15			84.2%	12.6		
		Tower	5	ACK	Nantucket Tower	11	10	0	- 0		90.9%	0.85	1	0		87.5%	0.9		
		Tower and Approach Contr	6		Waco Tower	22	19	1	0		81.8%	1.81	7			85.2%	6.0		
		Tower and Approach Contr	6		Atlantic City Tower	26	23	0	0		88.5%	2.28	6	0		72.2%	4.3		
	0	Tower	5		Addison Tower	11	11	1	0		90.9%	0.55	0	0		100.0%	0.0		
		Tower	5		Andrews Tower	15	13	0	0		86.7%	0.70	4	0		100.0%	4.0		
	-	Tower	6		Alliance Tower	15	16	0	1		100.0%	0.84	2			86.7%	1.7		
Central	Cleveland	Tower	4	AGC	Allegheny Tower	15	14	0	0	14	93.3%	1.11	3	0	3	81.3%	2.4	1	0
Eastern	Atlanta	Tower and Approach Contr	5	AGS	Augusta Tower	15	12	0	0	12	80.0%	2.36	8	0	8	85.7%	6.9	0	0
Eastern	Boston	Tower and Approach Contr	7	ALB	Albany Tower	28	23	0	0	23	82.1%	2.34	11	0	11	61.8%	6.8	0	0
Central	Chicago	Tower and Approach Contr	5	ALO	Waterloo Tower	13	8	0	0	8	61.5%	1.70	6	1	5	75.0%	3.8	1	0
Central	Albuquerque	Tower and Approach Contr	6	AMA	Amarillo Tower	22	19	0	0	19	86.4%	2.26	6	0	6	71.4%	4.3	0	0
Western	Alaska	Tower	8	ANC	Anchorage Tower	26	23	0	0	23	88.5%	0.57	3	0	3	87.5%	2.6	0	0
Western	Denver	Tower	8	APA	Centennial Tower	22	19	1	0	18	81.8%	0.75	3	0	3	82.1%	2.5	1	
Western	Dakland	Tower	4	APC	Napa Tower	9	10	0	0	10	111.1%	1.20	2	2	0	81.8%	0.0	1	
Central	Cleveland	Tower	5	ARB	Ann Arbor Tower	9	8	0	0	8	88.9%	0.85	2	0	2	87.4%	1.7	0	
Central	Chicago	Tower	4	ARR	Aurora Tower	11	12	0	0	12	109.1%	1.27	0	0	0	81.8%	0.0	0	
Western	Denver	Tower and Approach Contr	5	ASE	Aspen TRACAB	15	11	0	0		73.3%	1.55	7	0	7	81.5%	5.7		
Eastern	Atlanta	Tower	12	ATL	Atlanta Tower	47	42	2	0		85.1%	0.82	5	0	5	66.7%	3.3	0	
Central	Houston	Tower and Approach Contr	9		Austin Tower	38	33	0	1		84.2%	1.28	9		9	70.7%	6.4		
		Tower and Approach Contr	6		Asheville Tower	17	15	0	0	10	88.2%	1.17	3	0	3	92.0%	2.8		- 0
		Tower and Approach Contr	6		Wilkes-Barre Tower	20	19	0	0		95.0%		7	-		81.3%	5.7		
Central	Chicago	Tower and Approach Contr	6		Kalamazoo Tower	58	47	0	0		81.0%	1.62	11			78.3%	8.6		
		Tower	5		Bradley Tower	17	17	0	0		100.0%	0.85	3	0		87.5%	2.6		
		Tower	6		Hanscom Tower	17	13	0	0		76.5%	0.82	3	0		84.6%	2.5		
		Tower	7		Boeing Tower	19	16	0	0		84.2%	1.18	8			87.0%	7.0		
		Tower and Approach Contr	6		Bakersfield Tower	22	15	0	0		68.2%	1.70	11			79.4%	8.7		
		Tower and Approach Contr	5		Binghamton Tower	15	11	0	1		66.7%	1.56	4	0		95.2%	3.8		
		Tower and Approach Contr	5		Bangor Tower	22	15	0	0		68.2%	1.56	11			72.7%	8.0		
		Tower and Approach Contr	8		Birmingham Tower	30	21	0	0		70.0%	1.61	13			91.3%	11.9		
		Tower and Approach Contr	6		Billings Tower	22	22	0	0		100.0%	2.47	3	0		81.8%	2.5		
		Tower and Approach Contr	5		Bismarck TRACAB	13	8	0	0	-	61.5%	1.65	4	0		100.0%	4.0		
Western	Denver	Tower	7	BJC	Broomfield Tower	11	11	0	0	11	100.0%	1.15	2	0	2	80.8%	1.6	0	0



PPT Definitions



CPC Target: Facility specific number of CPCs as determined by agreement between the FAA and NATCA

Current # of CPC On-Board minus Temps minus LTH (Calculation): Facility specific number of CPCs onboard minus CPCs on detail to another position.

Current % CPC to Target (Calculation): Facility specific percentage of CPCs when compared to their target. *AOB*

Projected % to Target (Calculation): Facility specific percentage of CPCs to Target based on inbound and outbound numbers (losses and gains).



PPT Definitions...Training Data (NTD)



Training Time Years (NTD): The average time spent in training to attain CPC status at specific facility for all ATCs that attempted training through a 10-year period. The 10-year period ends with the facility's latest training completion date (successful or unsuccessful) and does not include trainees currently in-progress. If less than 8 people completed training during the period or if there is an exception due to change in facility type, then facility cohort average is used.

Training Success Rate (NTD): The average facility certification rate as a percentage of ATCs certified when compared to the total number of Academy Graduates (AG), DEVs, and CPC-ITs that attempted training through a 10-year period. The 10-year period ends with the facility's latest training completion date (successful or unsuccessful) and does not include trainees inprogress. If less than 8 people completed training during the period or if there is an exception due to change in facility type, then facility cohort average is used. Please note: the inverse of the Success Rate is not failure, but loss, and represents the varied reasons that trainees do not certify.

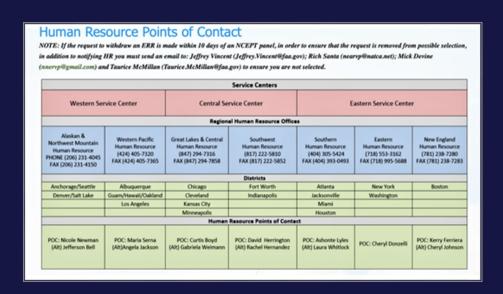


Submitting an ERR

CBA Article 42, Section 5

Employees shall submit the following forms to the appropriate Human Resource Management Division:

- a) cover letter stating: "Filed in accordance with Employee Requested Reassignment for position at (name of facility)
- b) FAA Form 3330-42, Request for Consideration and Acknowledgment
- c) FAA Form 3330-43-1, Rating of Air Traffic Experience for AT Transfer Program
- d) OF-612 or a resumé
- e) most recent performance appraisal
- ➤ Make sure to get an acknowledgement of receipt
- ➤ On file for **fifteen (15) months** from receipt, unless it has been updated in writing by the employee.
- Can find this process and a sample ERR package on the Natca website





Priority Consideration

Article 4, Section 4

- Priority consideration for requests to transfer to vacancies at or near the spouse's or life/domestic partner's location
- Ingrade/downgrade can only go to same level facility or below.

Article 60

- Any employee who has completed a minimum of <u>8 years fully</u>
 <u>certified</u> at their current facility shall have priority consideration
- Ingrade/downgrade can only go to same level facility or below.
- * Include a statement in cover letter
- * Both are subject to the NRP



Article 124 - Priority Placement

Not subject to the NRP

Section 1. Any employee at a Facility Pay Level 10-12, who has a minimum of fifteen (15) consecutive years as a CPC at his/her current facility, shall have attained priority placement status for inter-facility ingrade/downgrade bargaining unit vacancies/positions. The employee shall not normally be eligible to receive any permanent change of station (PCS) benefits unless the selection was made in conjunction with a vacancy announcement where PCS benefits were authorized. In that case, the individual requesting voluntary transfer shall be entitled to the same benefits as advertised on the vacancy announcement. The provisions of this Article do not apply for vacancies/positions that are filled in accordance with Article 42, Section 1(a) of this Agreement.



Generic NCEPT Panel Timeline

approx. 4 weeks

Action
ERR submission deadline
Final day for Facilities to update SWB
HR Staffing Workbook entries completed
Facility Priority Placement Tool
NCEPT data executed
HR resume upload begins
HR resume upload complete
Manager Ranking List published (Opened)
Manager Rankings completed (Closed)
P21 prepares data for NCEPT board
NCEPT convenes/adjourns

Temporary Modifications

November 20, 2024, NCEPT temporary modifications

Round 1

- Releasing facility must be at or above 85% Current % CPC to Target (Column L) and at or above 85% Projected % to Target (Column AA).
- Releases stop when the facility drops below 85% Current or 85% Projected % to Target.
- Gaining facilities must be below the Projected National Average (PNA).
- Except for the facilities that meet the criteria in the next bullet, all facilities will make one selection at a time.
- Facilities that have double-digit gains to the Projected National Average (Column AA) will make two selections (if available) at a time during the first iteration of Round 1.
 These facilities will make one selection (if available) at a time during subsequent iterations of Round 1.
- The selection order will be based on the most recent Decision Lens agreement. Once
 every facility eligible to gain has made their selections, the process will repeat until all
 possible selections have been made. Facilities will no longer make selections once they
 reach PNA.

Round 2

- Releasing facility must be at or above 85% Current % CPC to Target (Column L) and at or above 85% Projected % to Target (Column AA).
- Releases stop when the facility drops below 85% Current or 85% Projected % to Target.
- Gaining facilities must be below 90% Projected to Target.
- Facilities will make one selection at a time. The selection order will be based on the most recent Decision Lens agreement. Once every facility eligible to gain has made one selection (if available), the process will repeat until all possible selections have been made. Facilities will no longer make selections once they reach 90% Projected to Target.

Round 3

- Releasing facility must be at or above 85% Current % CPC to Target (Column L) and at or above 85% Projected % to Target (Column AA).
- Releases stop when the facility drops below 85% Current or 85% Projected % to Target.
- Gaining facilities will only be Facility Pay Level 8-9s.
- Facilities will make one selection at a time. The selection order will be based on the most recent Decision Lens agreement. Once every facility eligible to gain has made one selection (if available), the process will repeat until all possible selections have been made. Facilities will no longer make selections once they reach 110% Projected to Target.



Manager Ranking Tool

Q9. Will a facility be able to prioritize the personnel that they would like to receive under this process?

A9. If applicable, the facility will be sent a list of applicants for prioritization. However, there are no guarantees that the facility will receive the employees they indicated as most desired.

3.4. Prioritize Candidates.

- **3.4.1**.If applicable, facilities will prioritize all candidates and return their lists to ASG within five (5) business days. Prioritized lists are for reference purposes only. "Priority Placement" and "Priority Consideration" qualified candidates shall be handled in accordance with the CBA and applicable MOUs.
- **3.4.2**. Facility certified CPCs shall be considered for placement prior to other employees during the ERR placement process. Employees in training that have never achieved CPC status will be considered on a case-by-case basis.



Facility Priority List

- 3.2. Facilities will be prioritized based on a collaboratively developed formula (the Decision Lens software) that considers the following:
 - a. Criticality to the National Airspace System;
 - b. Facility health (projected staffing); and
 - c. Whether or not considered a hard to staff facility.
- 3.2.1. The formula will be incorporated into the National Priority Placement Tool.

On July 23, 2019, The Parties met at the national level and agreed to a process update which put extra weight onto the staffing health of each facility and lowered weight of criticality to the NAS. The goal of this was to bring the lower staffed facilities up to the top of the ranking list, regardless of their affiliation (Core30, Enroute, mid-level, etc)

Facility ID	Facility Name	NCEPT Priority	Possible Gains	Possible Losses	Facility Type	Facility Level
7	Y	Y	Y	Y	7	7
N90	New York TRACON	1	242	0	Approach Control	12
C90	Chicago TRACON	2	40	0	Approach Control	12
PHL	Philadelphia Tower	3	59	0	Tower and Approach Control	11
A80	Atlanta TRACON	ACON 4 27 0 Approach C		Approach Control	12	
SCT	Southern California TRACON	5	32 0 A		Approach Control	12
GFK	Grand Forks Tower	6	2 0		Tower	9
ZNY	New York ARTCC	7	344	0	Enroute Centers	12
PCT	Potomac TRACON	8	7	0	Approach Control	12
HCF	Honolulu Control Facility	9	17	0	Combined Control Facilities	11
LGB	Long Beach Tower	10	0	0	Tower	8
IAH	Houston Intercontinental Tower	11	1	0	Tower	11
CLT	Charlotte Tower	12	2	3	Tower and Approach Control	12



How a Selection Panel Works

SCT picks first (6 gains to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
SCT	TPA	2	1		CPC 🧲	Brady	Tom
SCT	TPA	2	2		CPC	Gronk	Rob
SCT	BOS	1	3		CPC	Bird	Larry
SCT	TPA	2	4		CPC	Evans	Mike
SCT	BOS	1	5		CPC	Ortiz	David
SCT	BOS	1	6		CPC	Martinez	Pedro
SCT	TPA	2	7	Previously unsuccessful at similar facility	СРС	Godwin	Chris
SCT	IND	2	8		CPC	Manning	Peyton
SCT	LAX	2	9	Insufficient experience	CPC	Gretzky	Wayne

2nd facility to pick

CLT (1 gain to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
CLT	TPA	2	1		CPC	Brady	Tom
CLT	DEN	4	2		CPC 🧲	Elway	John
CLT	TPA	2	3		CPC	Evans	Mike
CLT	LGA	1	4	Insufficient experience	CPC	Jeter	Derek
CLT	LGA	1	5	Reference check negative	CPC	Judge	Aaron

3rd facility to pick

ZDC (3 gains to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
ZDC	TPA	2	1		CPC	Brady	Tom
ZDC	DEN	4	2		CPC	Elway	John
ZDC	TPA	2	3		CPC 🧲	Evans	Mike
ZDC	LGA	1	4	Insufficient experience	CPC	Jeter	Derek
ZDC	LGA	1	5	Reference check negative	CPC	Judge	Aaron

4th facility to pick

ZKC (7 gains to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
ZKC	BOS	1	1		CPC (Martinez	Pedro
ZKC	BOS	1	2		CPC	Ortiz	David
ZKC	DEN	4	3		CPC	Elway	John
ZKC	TPA	2	4		CPC	Gronk	Rob
ZKC	ZAU	1	5		CPC	Ditka	Mike
ZKC	IND	2	6		CPC	Luck	Andrew
ZKC	LAX	2	7	Insufficient experience	CPC	Gretzky	Wayne
ZKC	BOS	1	8		CPC	Bird	Larry
ZKC	IND	2	9		CPC	Manning	Peyton

all facilities have made their first (if possible) pick...

SCT makes their 2nd pick

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
SCT	TPA	2	1		CPC	Brady	Tom
SCT	TPA	2	2		CPC	Gronk	Rob
SCT	BOS	1	3		CPC	Bird	Larry
SCT	TPA	2	4		CPC	Evans	Mike
SCT	BOS	1	5		CPC	Ortiz	David
SCT	BOS	1	6		CPC	Martinez	Pedro
SCT	TPA	2		Previously unsuccessful at similar facility	СРС	Godwin	Chris
SCT	IND	2	8		CPC (Manning	Peyton
SCT	LAX	2	9	Insufficient experience	CPC	Gretzky	Wayne

CLT makes their 2nd pick

CLT (1 gain to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
CLT	TPA	2	1		CPC	Brady	Tom
CLT	DEN	4	2		CPC	Elway	John
CLT	TPA	2	3		CPC	Evans	Mike
CLT	LGA	1	4	Insufficient experience	CPC <	Jeter	Derek
CLT	LGA	1	5	Reference check negative	CPC	Judge	Aaron

ZDC makes their 2nd pick

ZDC (3 gains to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
ZDC	TPA	2	1		CPC	Brady	Tom
ZDC	DEN	4	2		CPC	Elway	John
ZDC	TPA	2	3		CPC	Evans	Mike
ZDC	LGA	1	4	Insufficient experience	CPC	Jeter	Derek
ZDC	LGA	1	5	Reference check negative	CPC	Judge	Aaron

ZKC makes their 2nd pick

ZKC (7 gains to PNA)

Gaining Facility	Losing Facility	Possible Losses	Rank	Manager Comments	Category	Last Name	First Name
ZKC	ZAU	1	1		CPC	Pedro	Martinez
ZKC	BOS	1	2		CPC	Ortiz	David
ZKC	DEN	4	3		CPC	Elway	John
ZKC	TPA	2	4		CPC	Gronk	Rob
ZKC	ZAU	1	5		CPC	Ditka	Mike
ZKC	IND	2	6		CPC (Luck	Andrew
ZKC	LAX	2	7	Insufficient experience	CPC	Gretzky	Wayne
ZKC	BOS	1	8		CPC	Bird	Larry
ZKC	IND	2	9		CPC	Manning	Peyton

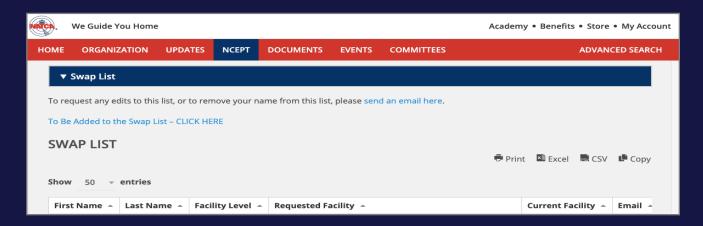
Any questions about how a panel is run?

Mutual Reassignments & Swaps

- CBA, Article 42, Section 8
 - 1 year CPC, no more than 3 ATC levels
 - Subject to NRP

4.0 Mutual Reassignment Transfer Requests:

- 4.1.1 The facilities involved in a mutual reassignment transfer request must meet the minimum requirement of the National Release Policy for consideration.
- 4.1.2 At the conclusion of the ERR Placement process, the NCEPT will review all mutual reassignment transfer requests for compliance with the National Release Policy.





After the Panel... Selections:

- Posted on KSN and NATCA website
- TOLs within 2 weeks
- FOL pending medical and security clearance, if applicable

NCEPT Representatives

National Representatives

Dan McCabe NSO RVP

Regional Representatives

Jake Detwiler (NNE)
Amy Lark (NEA)
Nichole Surunis (NSO)
Daniel Witt (NCE)
Omar Chaudry (NGL)

Ryan O'Hare (NNM)
Travis Schlumpberger (NSW)
Alex Cisneros (NWP)
Andrew Seitz (NAL)

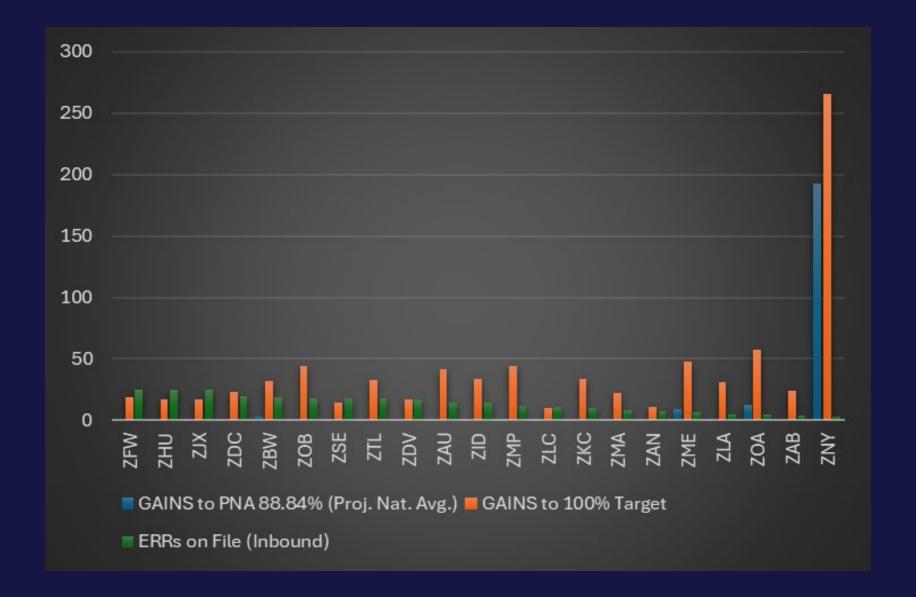


EXTRA INFORMATION



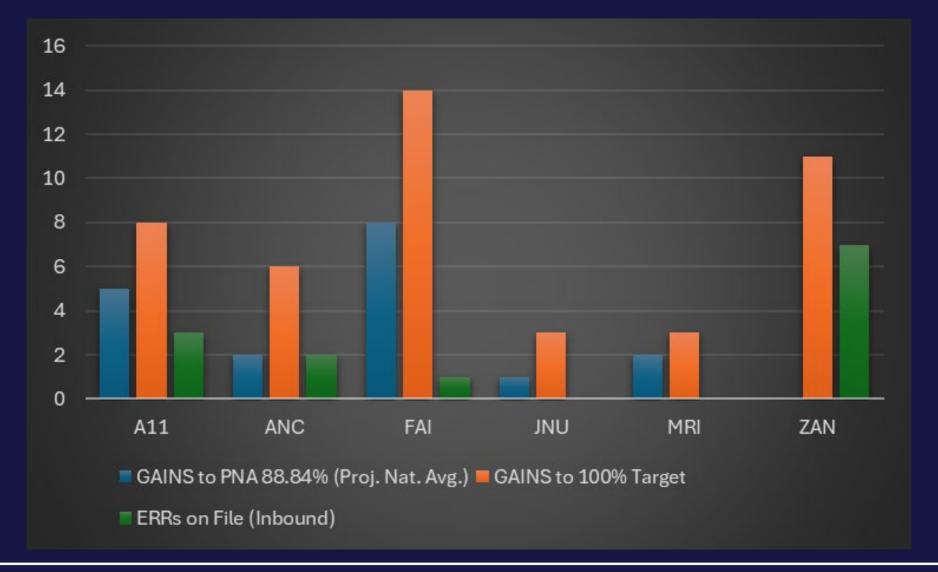






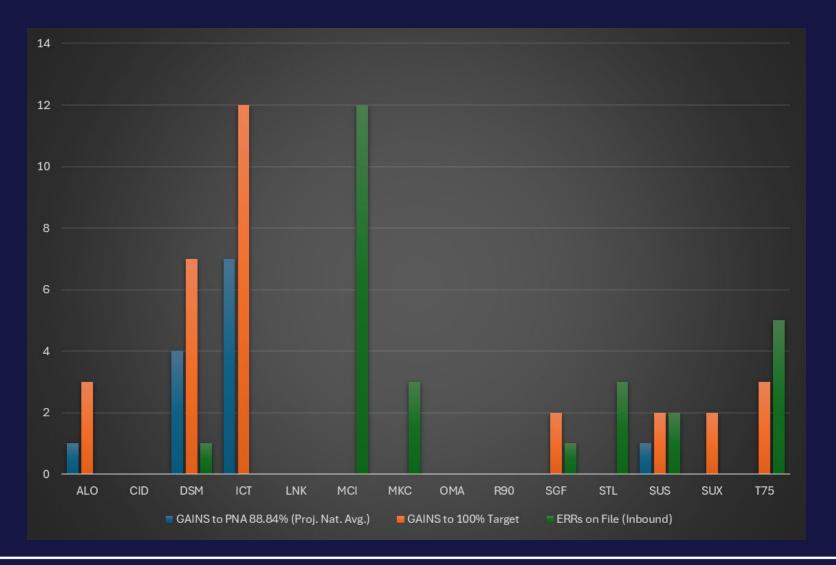


ALASKAN REGION ERR DEMAND



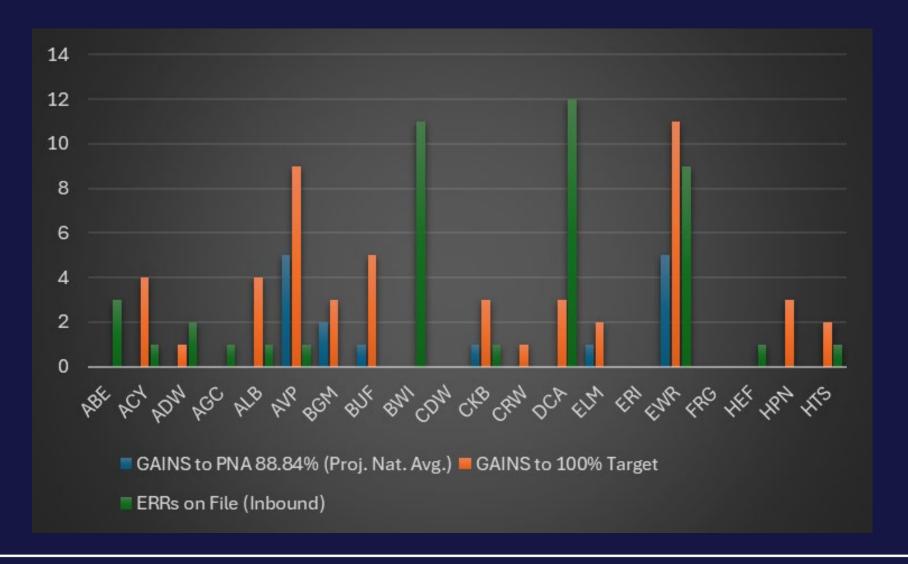


CENTRAL REGION ERR DEMAND



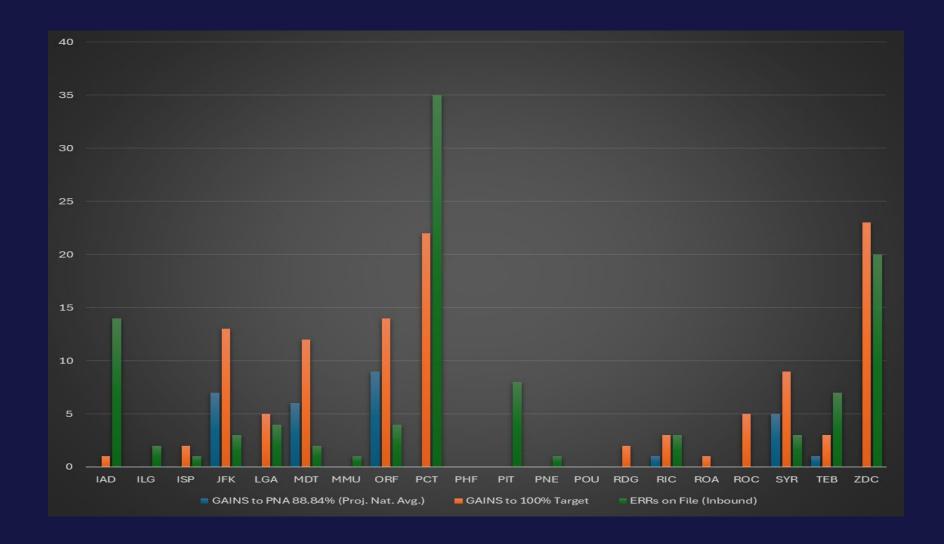


EASTERN REGION ERR DEMAND



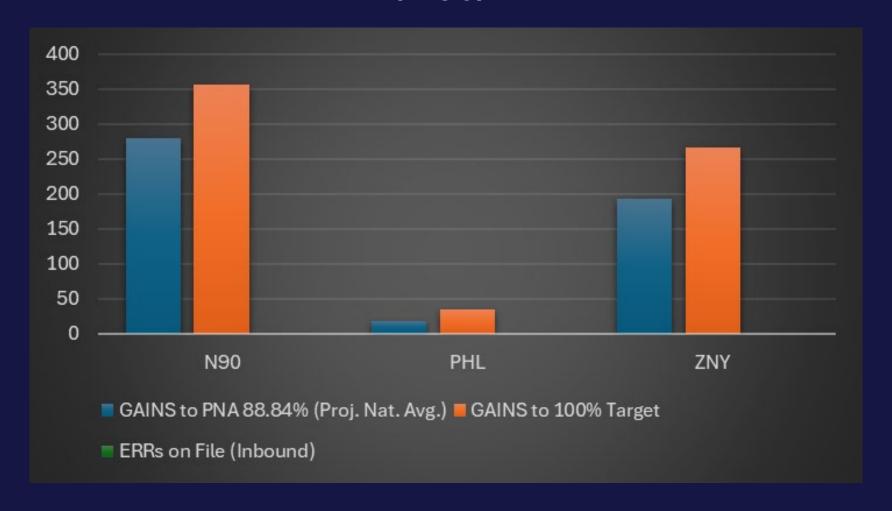


EASTERN REGION ERR DEMAND CONT.



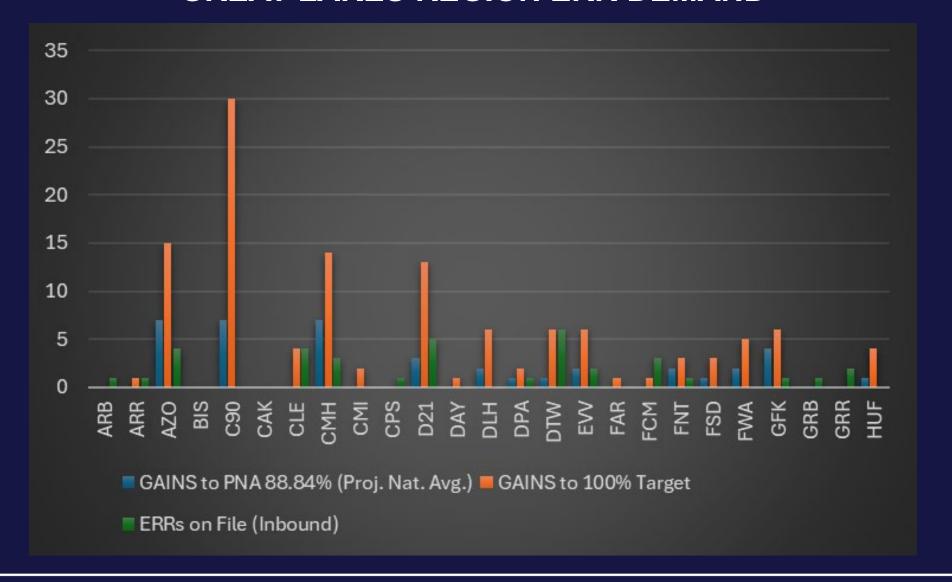


EASTERN REGION ERR PHL/N90/ZNY



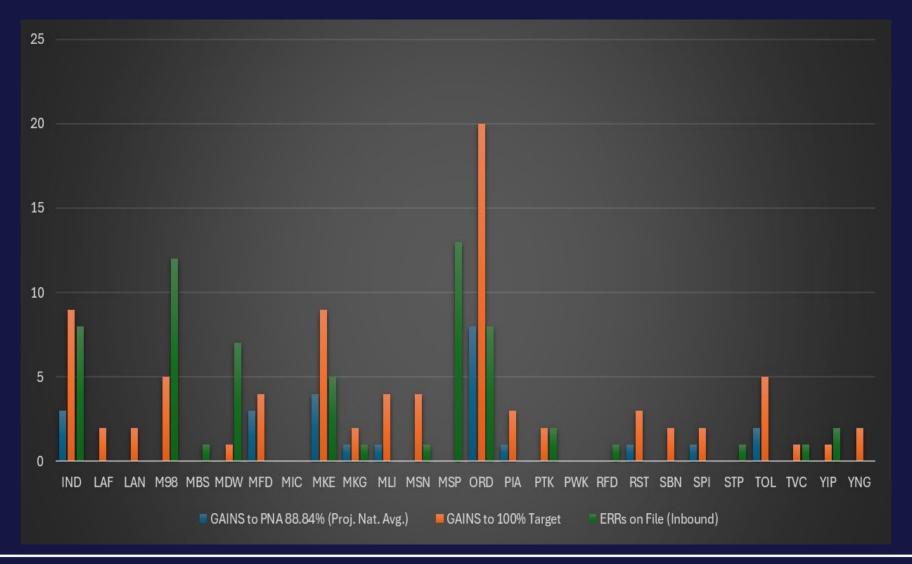


GREAT LAKES REGION ERR DEMAND





GREAT LAKES REGION ERR DEMAND CONT.





NEW ENGLAND REGION ERR DEMAND





NORTHWEST MOUNTAIN REGION ERR DEMAND



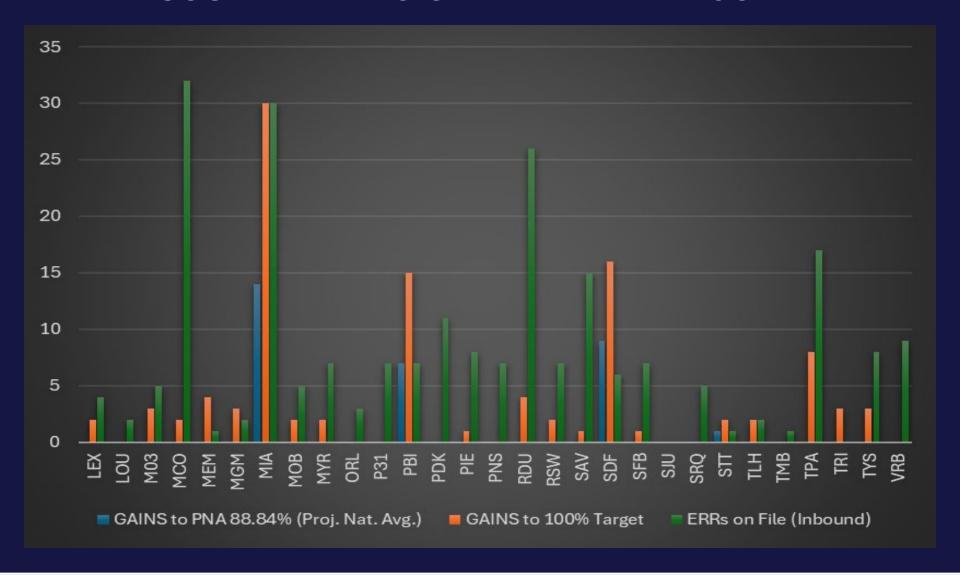


SOUTHERN REGION ERR DEMAND



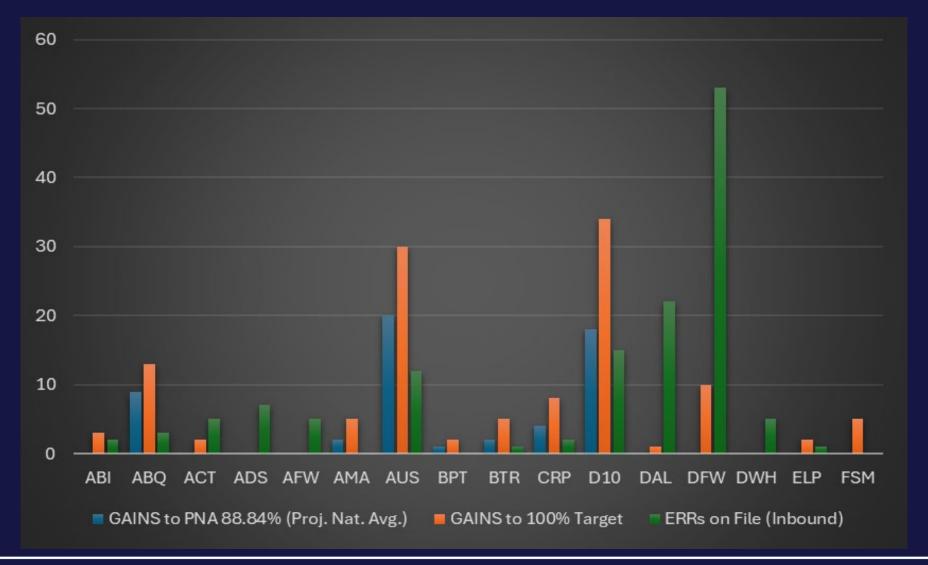


SOUTHERN REGION ERR DEMAND CONT



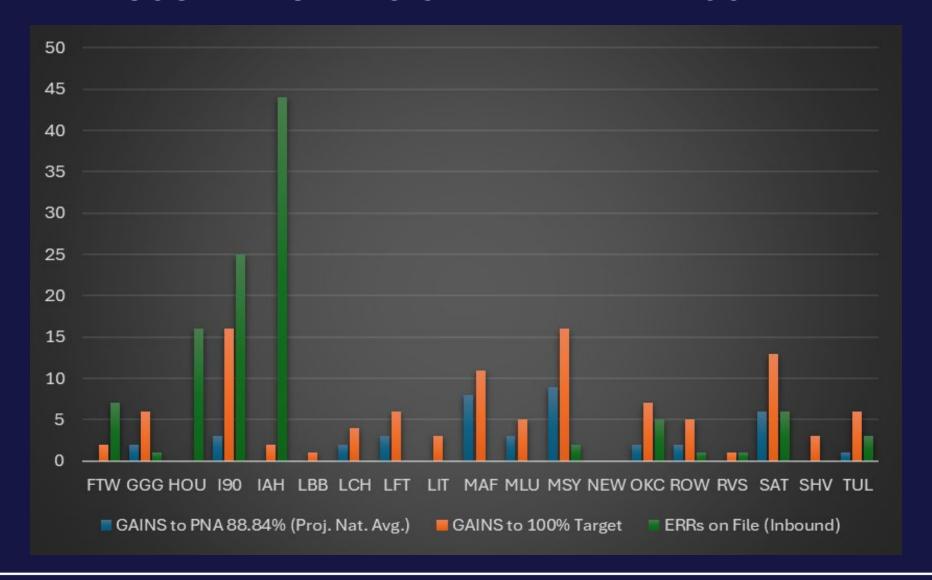


SOUTHWEST REGION ERR DEMAND



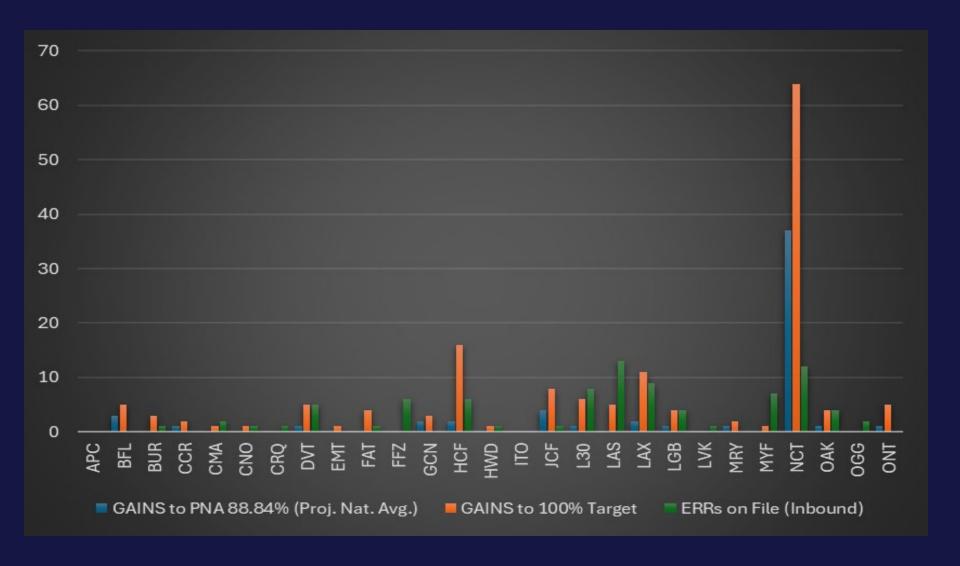


SOUTHWEST REGION ERR DEMAND CONT.





WESTERN PACIFIC REGION ERR DEMAND





WESTERN PACIFIC REGION ERR DEMAND CONT.

