National Onboarding Committee Meeting Minutes
May 11, 2023

Invited Attendees:
Aaron Merrick (Chair) - Present
Anthony Schifano (NSO-Co-chair) - Present
Rob Kindred (NAL) - Present
Todd Mariani (NCE) - Present
Bryan Krampovitis (NNE) - Present
Rob Wenc (NGL) - Present
Kristin Simms (NWP) - Absent
Ed Szczuka (NRX) - Ed Szczuka
Sam Navarro (NNM) - Absent
Terry Donaldson (NSW) - Absent
Joe Segretto (NEA) - Present
Clint Lancaster (RVP) - Present
Aaron Mauzy (NWP-FCT) - Absent

Meeting conducted virtually via Teams:

- Budget
  - No expenditures so far in 2023
  - Looking at getting new shirts
  - Logo – still need concepts/ideas for Onboarding logo

- Introduction of Clint Lancaster as new RVP Liaison

- Charter Review – Save for in-person, no current need

- Any items that need updating on materials now? For in-person – From Academy Graduate orientation docs, add in discussions about use of annual leave, sick leave etc. To our docs

- MyNATCA review – Steer reps to Support@natca.org for any website, email, list serv issues but also encourage them to advertise and to use MyNATCA for making personal updates (email, addresses, shirt size, etc.). Did you know? All members can go into MyNATCA, update their profile and it will update it across all platforms, include any email list serves they are on!!! ADVERTISE THIS!

- For In-Person - Add Communications Committee to Onboarding Materials including FCT docs

- FCT Q and A and document in FCT Teams Folder – Put common FCT questions from FCT reps during Onboarding process in there so we can properly update docs – Located At Onboarding/Files/FCT -

https://natcadcorg.sharepoint.com/:w:/s/NationalOnboardingCommittee/Ede-vkyattZDjh4bgr1dCGABId0xq4dXSPCKXAaXxRNNcQ?e=BVUJvW

- **Next Meeting – Planning October-November – Not October 17-19, Ed not available first four weeks of November. - Aaron has IOU to put out a Doodle survey to find dates that work – possibly week of October 23-27?**